



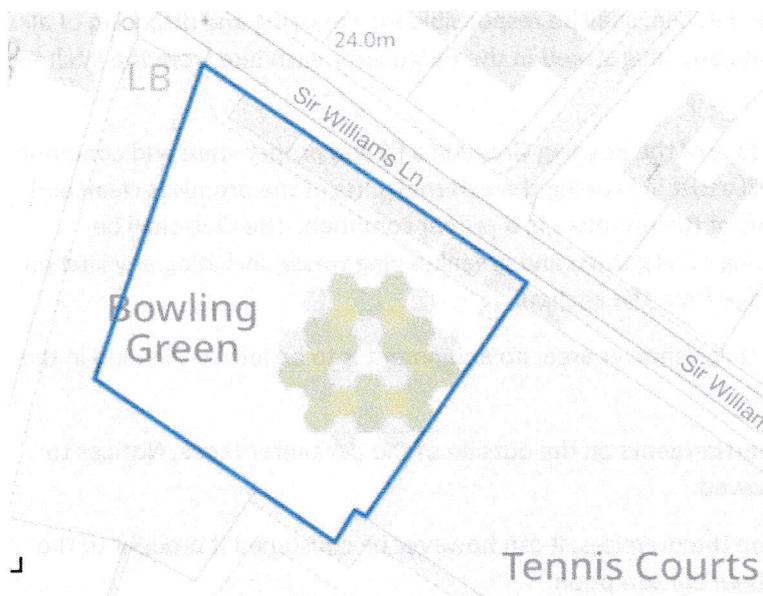
## AYLSHAM RECREATION GROUND COMMITTEE

### GENERAL LICENCE AGREEMENT

A LICENCE between the Aylsham Recreation Ground Committee (hereinafter called the Committee) and Aylsham Bowling Club (hereinafter called the Club) whereby the Committee offer their facilities on their Recreation Ground, Sir Williams Lane, Aylsham to the Club under the following terms and conditions.

#### 1. Facilities to be used by the Club:

The area of the Aylsham Recreation Ground incorporating the bowling green, which for the purposes of identification is shown on the plan attached and edged in blue.



2. The Committee shall in no way be liable for any injury to persons, or damage to or loss of property belonging to the Club or persons whilst engaged in club activities on the recreation ground.

3. The Committee shall in no way be responsible for third-party claims arising from the activities of the Club, which must have a public liability insurance policy to cover such claims. Any damage caused will be the responsibility of the Club.

#### 4. The Club's occupation will be as follows:

The primary activity is lawn bowling during the season which lasts from April to September. Social activities can also take place on and off the green and would utilise the ancillary club house and kitchen. The club will remain in charge of access to the facilities throughout the year to avoid unapproved access and potential damage to the green. The club will have sole use of the green and premises, excluding the toilets and kitchen, where access is shared with the tennis club.



5. The Club agree that during their occupation of any facilities used (as applicable), they will be responsible for any damage caused and will keep all areas used clean and tidy. The club will turn off any electrical switches and water taps as appropriate, and the Club must also ensure that all relevant doors/gates are locked before they leave the recreation ground. During any periods where the green sprinkler system is in use, relevant water and electrical supplies will remain on. The Club should report all damage, health and safety and property and hard landscaping maintenance issues in the first instance to the Town Council at the earliest opportunity. Parties involved in any repair (such as the Town Council and the Committee) will act within a responsible time limit.
6. The Club will be responsible for any memberships to the Club and for allowing casual users access (with any due payment) to: the bowling green.
7. The Club should invite the Council and/or the Committee to its Annual General Meeting each year.
8. The Club, should it use the pavilion kitchen, shall be responsible for removing and disposing of all waste including any kitchen waste and anything stored in the fridge after each hire from the kitchen if appropriate to the club.
9. The Club will keep the playing surface of the Bowling Green in a fit and proper state and condition for the playing of bowls. The Club will assist in keeping the external parts of the premises clean and tidy and all garden areas forming part of the premises in a proper condition. The Club shall be responsible for removing and disposing of all garden and greenkeeping waste, including any kitchen waste and anything stored in the fridge from the kitchen.
10. Should the club use the pavilion toilet/shower area, no equipment is to be left by the Club in the toilet/shower area.
11. The Club must not place any advertisements on the outside of the perimeter fence. Notices to advise bowling club activities are allowed.
12. Liquor is not allowed to be sold on the premises; it can however be consumed if brought to the premises by The Club members for their consumption.
13. The Club are not allowed to carry out any works to the properties and features that are owned by the Town Council/Committee, these being the clubhouse, kitchen, hard landscaping and perimeter fencing/hedges. Any maintenance to the noted items above must be carried out by the Town Council/Committee.
14. A COSHH data sheet must be filled in by the Club for all chemicals and any harmful cleaning products used and shared with the Committee upon request  
Maintenance of any soft landscaping areas within the boundary will be maintained by the Club.
15. The Club must provide to the Committee annually and upon request, a copy of their risk assessment and insurance details.
- 16 Electrical testing and fire risk assessment should be carried out by a contractor of the Rec Committee as required.



17. The Club will be responsible for identifying and planning for maintenance of the bowling green and surrounding areas, and agreeing annual maintenance costs with the Committee, to be funded within the annual budgetary constraints of the Committee.

18 The Committee will be responsible for cleaning the toilet block, as long as it remains a shared facility with the tennis club.

19. The Club will ensure that first aid boxes, located in the kitchen and club house are periodically inspected and stocked, as required.

20. The hiring of the facilities will be invoiced by the Committee in (August) and paid in a single payment in September each year. Charges will be reviewed by the Committee at each annual budget meeting. Bookings cancelled within a week will be charged where no replacement booking is possible (if applicable and appropriate).

21. The Committee reserve the right to review and extend or end the terms and conditions of this Agreement on an annual basis.

Signed on behalf of Aylsham Recreation Ground:

Name: MR LAUREN JARROLD

Position: CHAIR

Signature:

Date: 21/5/24

Signed on behalf of Aylsham Bowling Club

Name: FRANCES DODD

Position: CLUB SEC

Signature:

Date 13 OCTOBER 2024